



## OPEN POSITION:

# Scientific Communication & Dissemination Manager (m/f/x)

BNN is a non-profit research organization based in Graz, Austria, with international visibility and global collaborators. Our mission is to support and guide our members and customers towards a sustainable development of connected technologies.

We are looking for a Horizon Europe Framework Programme project Communication & Dissemination (C&D) expert with in-depth knowledge and at least three years' experience of complex European research and innovation projects. As a Horizon Europe C&D Expert in BNN, you will help develop and manage community building, stakeholder engagement, communication, media outreach and promotional messaging for European-funded and commercial research and innovation projects in a variety of fields and sectors, covering health, nanotechnology and advanced materials. You have a passion for storytelling and engaging multimedia audiences. You will produce and publish editorial content for the BNN newsletter, H2020 and Horizon Europe funded projects. You will creatively plan, research, write and proofread editorial content in the above areas.

### YOUR TASKS:

- ✓ Define and implement the communication plans for the assigned H2020 and/or Horizon Europe projects and liaise with academic and industrial partners to produce relevant content
- ✓ Ensure that the European Commission's contractual obligations regarding communication and dissemination activities are fulfilled
- ✓ Organize workshops, conferences and events in Europe and beyond with high-level stakeholders
- ✓ Animate social media channels (Twitter, LinkedIn) with project content
- ✓ Ensure content is up to date across all media outlets
- ✓ Working closely with the rest of the BNN team, contribute to defining and maintaining the company's image, delivering communications to support marketing and business acquisition, social media, events and content creation involving BNN

### YOUR PROFILE:

- ✓ Completed technical or scientific education (university degree)
- ✓ Ability to develop ideas and scientific concepts and turn them into first-class digital news and contributions
- ✓ Experience with communication and social media is a must. We need someone who is familiar with Twitter and LinkedIn for businesses
- ✓ Writing skills - an editorial background in web and social media content development and writing experience is helpful as you will be creating content for our company, projects, clients and/or partners
- ✓ Outgoing personality - you will need to be able to go to networking events and project consortia and introduce yourself and the company to new partners and colleagues
- ✓ Excellent English skills (written and spoken- preferably native speaker), in addition preferably good German skills
- ✓ Interest in and good understanding of nanotechnology and its impact in different sectors (e.g. health (nanomedicine), advanced materials (smart and nanomaterials) and their safety and sustainability aspects)
- ✓ Proven experience related to the dissemination and communication of Horizon 2020 projects (e.g. experience in managing work packages).
- ✓ High level of commitment, sense of responsibility, time management, flexibility and social skills as well as independent and goal-oriented working style
- ✓ High readiness to travel (depending on pandemic ; )

### WE OFFER:

- ✓ Dynamic, competent, international and open-minded team
- ✓ Full-time employment with a weekly working time of 38.5 hours
- ✓ Monthly gross salary of € 3,130 with the willingness to overpay depending on qualifications and experience



Flexible working hours



Good accessibility



Possibility to work from home



Business mobile phone



Laptop



Further training



Free coffee

Please send your CV, a selection of your best editorial work and a cover letter (clearly stating why you are the right person for the job) to [office@bnn.at](mailto:office@bnn.at) until January 31<sup>st</sup>, 2022.